



FEMA

# Fact Sheet

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NIMS Integration Center  
202-646-3850

## NIMS ICS-100 TRAINING: WHO MUST TAKE IT, WHAT IT COVERS

All Federal, State, territorial, tribal, private sector and nongovernmental personnel at the following levels of responsibility in emergency management operations – first-line supervisor (Sergeant/Lieutenant), mid-level management (Captain/Shift Commander) and command (Battalion Chief/Division Chief/ District Commander/PIO) and general staff (Operations/Planning/Logistics/Finance-Admin).\*

To obtain the ICS-100 course materials or take the course online go to  
<http://www.training.fema.gov/EMIWeb/IS/is100.asp>

The course is designed to be taken online or course materials may be downloaded and used in a group or classroom setting. Answer sheets may be obtained by calling the EMI Independent Study Office at (301) 447-1256 or ordered online at: <http://www.training.fema.gov/EMIWeb/IS/ansreq.asp>

Approved ICS-100 level training may be developed and conducted by Federal, State, tribal, and local agencies as well as private training vendors however it must include the following topics and objectives.

- Purpose of ICS: Identify requirements to use ICS, three purposes of ICS and common incident tasks.
- Basic Features of ICS: Describe the basic features of ICS.
- Incident Commander and Command Staff Functions: Describe the role and function of the Incident Commander and Command Staff.
- General Staff Functions: Describe the role and function of the Operations, Planning, Logistics and Finance/Administration sections
- Facilities: Describe the six basic ICS facilities, identify facilities that may be located together, and identify facility map symbols.
- Common Responsibilities: Describe common mobilization responsibilities and common responsibilities at an incident, list individual accountability responsibilities, and describe common demobilization responsibilities.

*\* All Federal, State, Tribal and local emergency personnel need to decide who within their organizations should take this training.*

Supersedes Fact Sheet, NIMS ICS-100 TRAINING in FY06: WHO MUST TAKE IT, WHAT IT COVERS, dated Dec 2005

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